

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
August 24, 2020

Council Members:

Josh Hultgren
Daria Carr
Lynne Snider
Sterling Krout
Gina Kaetzel

Other Village Officials:

Dan Harmon, Mayor
Traci Sturgill, Village Administrator
Melissa Tremblay, Fiscal Officer
Dan Williams, Chief of Police
Stephanie Reyher, Clerk of Council

Guests Present: Nathaniel Johnson, Trent Howell, Rick Campbell (Waste Away Systems), Representative from Adkins

Call to Order / Pledge of Allegiance:

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on August 24, 2020 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call taken was taken with Council President Josh Hultgren, Councilmember Daria Carr, Councilmember Lynne Snider, Councilmember Sterling Krout and Councilmember Gina Kaetzel present. Councilmember Erica O'Neill was absent.

Motion to Approve the Business Agenda for Monday August 24, 2020: Mayor Dan Harmon requested a **Motion** to approve the Business Agenda for the Regular Council Meeting on Monday August 24, 2020. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

Josh Hultgren -aye
Daria Carr - aye
Gina Kaetzel - aye
Lynne Snider - aye
Sterling Krout - aye
Motion passed 5-0

Motion to Approve the Minutes from the Regular Council Meeting on July 27, 2020: Mayor Dan Harmon requested a **Motion** to approve the minutes from the Regular Council meeting on July 27, 2020. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Josh Hultgren -aye
Daria Carr - aye
Gina Kaetzel - aye
Lynne Snider - aye
Sterling Krout - aye
Motion passed 5-0

Presentation of Bills:

Mayor Dan Harmon asked for a **Motion** to pay the bills for July 2020. A **Motion** was made by Councilmember Lynne Snider and was seconded by Council President Josh Hultgren. A roll call vote was taken.

Josh Hultgren -aye
Daria Carr - aye
Gina Kaetzel - aye
Lynne Snider - aye
Sterling Krout - aye
Motion passed 5-0

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Bank Reconciliation: Mayor Dan Harmon presented the Bank Reconciliation.

With no further discussion held Councilmember Daria Carr made a **Motion** to receive the bank reconciliation for July 31, 2020 and was seconded by Councilmember Lynne Snider. A roll call vote was taken.

Josh Hultgren -aye
Daria Carr - aye
Gina Kaetzel - aye
Sterling Krout- aye
Lynne Snider - aye
Motion passed 5-0

Fiscal Officer's Report- Fiscal Officer Melissa Tremblay – Fiscal Officer Melissa Tremblay said she had nothing to report. Mayor Dan Harmon asked when we would know the final tally of how much the pool had made. Fiscal Officer Melissa Tremblay said possibly next month, because we still have things to pay out, but right now we're up \$3000.

Police Report for August 2020 - Chief Dan Williams – Chief Dan Williams shared the Police Report for August 2020. Chief Dan Williams said that in addition to the report that was distributed, he had done three atv or golf cart inspections. He said that he had secured a donation for stop sticks for the primary patrol unit. He estimated that they are valued at \$1,000, so we were able to save that cost for the Village. Chief Dan Williams also shared that he had worked with ODOT and had a new 25 mph speed limit sign installed westbound on Columbus Street by Maple. Now that this sign is up, that 25 mph zone is consistent and enforceable. Chief Williams said that we had a person in Mayor's Court sentenced to community service, so we are now setting up a community service program. He also shared that he was able to get tires for the cruiser on a state bid for \$463. We only had to pay one half of the cost and Goodyear paid for everything else, including the installation of the new tires and the disposal of the old tires. The tires we purchased were the same brand originally on the cruiser. Chief Williams said that we had nine people scheduled for an appearance in Mayor's Court this month, seven paid in advance and two were no shows. He said that court is running very well and the Mayor's Court Clerk is doing a great job and the Magistrate is working out well; everything is running smoothly.

Administrator's Report: Village Administrator Traci Sturgill – Village Administrator Traci Sturgill said she opened the trash bids today at noon on a Zoom meeting. We had four companies bid and she emailed the details out to Council to compare. We have two of the companies on Zoom tonight. She said that she is still waiting on a response from the owner on the well land, she is trying to get an idea of what he may want to sell the land for.

Public Hearing:

Mayor Dan Harmon opened the Public Hearing for Ordinance #20-10 at 7:09 PM.

- **ORDINANCE #20-10 AN ORDINANCE TO AMEND ORDINANCE #19-16 (THE ANNUAL APPROPRIATION ORDINANCE), THEREBY REVISING SUMS FOR OPERATING EXPENSES AND DECLARING AN EMERGENCY.**
2nd Reading

Mayor Dan Harmon closed the Public Hearing for Ordinance #20-10 at 7:10 PM.

Mayor Dan Harmon opened the Public Hearing for Ordinance #20-11 at 7:10 PM.

- **ORDINANCE #20-11 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE, REPEALING ALL PRIOR SALARY ORDINANCES AND DECLARING AN EMERGENCY.**
2nd Reading

Mayor Dan Harmon closed the Public Hearing for Ordinance #20-11 at 7:11 PM.

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Mayor's Report for July 2020: Mayor Dan Harmon presented the Mayors Report

➤ **Monthly Water Report to Perry County Commissioners for July 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Perry County Commissioners for July 2020. With no discussion held, a **Motion** was made by Council President Josh Hultgren to receive the Monthly Water Report to the Perry County Commissioners for July 2020 and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

Josh Hultgren -aye
Daria Carr – aye
Gina Kaetzel – aye
Lynne Snider- aye
Sterling Krout - aye
Motion passed 5-0

➤ **Monthly Water Report to Council for July 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Council for July 2020. With no discussion held, Council President Josh Hultgren made a **Motion** to receive the Water Report to Council for July 2020 and was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Josh Hultgren -aye
Sterling Krout - aye
Daria Carr – aye
Gina Kaetzel – aye
Lynne Snider - aye
Motion passed 5-0

Mayor's Court Report for July 2020: Mayor Dan Harmon asked for a **Motion** to receive the Mayor's Court Report for July 2020. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

Lynne Snider – aye
Sterling Krout -aye
Josh Hultgren – aye
Gina Kaetzel -aye
Daria Carr - aye
Motion passed 5-0

Committee Reports for August 2020:

- **Parks and Rec – Committee Chair Lynne Snider** – Discussed the pool and the bathing cages. They are just going to take the bathing cages down. We will discuss the pool later in the meeting.
- **Personnel - Committee Chair Josh Hultgren:** Discussed the Cost of Living raise and confirmed we will move forward with that.
- **Public Facilities & Safety- Committee Chair Josh Hultgren:** Discussed the water contract and the possibility of purchasing the land the water wells are located on.
- **Finance Committee – Committee Chair Daria Carr** – Discussed the Chief's list of items he needs, the Letherman fund and investments for the second quarter.
- **Ad Hoc Committee – Committee Chair Sterling Krout** – Did not meet.

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Unfinished Business:

- **ORDINANCE #20-10 AN ORDINANCE TO AMEND ORDINANCE #19-16 (THE ANNUAL APPROPRIATION ORDINANCE), THEREBY REVISING SUMS FOR OPERATING EXPENSES AND DECLARING AN EMERGENCY.**
2nd Reading
- **ORDINANCE #20-11 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE, REPEALING ALL PRIOR SALARY ORDINANCES AND DECLARING AN EMERGENCY.**
2nd Reading

- **Refuse Bids/Contract:** Village Administrator Traci Sturgill sent out a spreadsheet comparing each bid. She said she put the bids in order from best price to worst and also included if they currently served other Villages. Councilmember Lynne Snider asked how many years the contract would be for. Village Administrator Traci Sturgill said it is for three years. Councilmember Gina Kaetzel asked if there would be recycling included. Village Administrator Traci Sturgill said no because that would have to be all residents included or none at all, so we had decided not to do recycling. Village Administrator Traci Sturgill said that it would be up to Council to decide which to choose. Councilmember Lynne Snider asked if it was Waste Away who was currently servicing us and if we were happy with them. Village Administrator Traci Sturgill said yes, it is currently Waste Away and we are happy with them. Mayor Dan Harmon said if any Councilmembers feel strongly for one of the companies, they can make a motion now.

Council President Josh Hultgren made a **Motion** to award the refuse contract to Waste Away Systems. The **Motion** was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Josh Hultgren – aye
Sterling Krout – aye
Lynne Snider – aye
Daria Carr – aye
Gina Kaetzel – aye
Motion passed 5-0

- **Pool Upgrades:** Village Administrator Traci Sturgill said that Fiscal Officer Melissa Tremblay had asked that we get a complete bid of all the work that needs done for the pool. Traci said that number would be close to \$500,000. That would include the liner, gutters, building, filtration system and concrete. The liner and gutters would be around \$250,000, the building to house the filtration system is \$13,000, the filtration system is \$120,000 and the concrete is \$45,000. She said that does include taking out the baby pool and we're getting a quote to have a zero entry in the three foot. Mayor Dan Harmon asked if we had a list of these things and which were safety related. Village Administrator Traci Sturgill said the safety related issues would be the filtration system and the concrete. She also said Travis could repair the concrete and paint the pool now, so the liner and gutters can wait. Mayor Dan Harmon asked if this was talked about at the Committee Meeting. He said we really need to break down this list into what is priority and safety related. Village Administrator Traci Sturgill said we will add this to the next Committee Meeting agenda.

- **AED Quote:**

Mayor Dan Harmon asked for a **Motion** to purchase one adult/pediatric AED unit using the Shelley Donation Fund. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

Josh Hultgren – aye
Gina Kaetzel – aye

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Daria Carr – aye
Lynne Snider – aye
Sterling Krout – aye
Motion passed 5-0

New Business:

- RESOLUTION #20-09 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.
1ST Reading

Council President Josh Hultgren made a **Motion** to suspend the rules for Resolution #20-09 and declare as an emergency. The **Motion** was seconded by Councilmember Lynne Snider. A roll call vote was taken.

Josh Hultgren – aye
Lynne Snider – aye
Sterling Krout – aye
Daria Carr – aye
Gina Kaetzel – aye
Motion passed 5-0

Council President Josh Hultgren made a **Motion** to adopt Resolution #20-09 and pass as an emergency. The **Motion** was seconded by Councilmember Daria Carr. A roll call vote was taken.

Josh Hultgren – aye
Lynne Snider – aye
Sterling Krout – aye
Daria Carr – aye
Gina Kaetzel – aye
Motion passed 5-0

- RESOLUTION #20-10 A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO EXECUTE A PERSONAL SERVICES CONTRACT FOR LEGAL SERVICES WITH ISAAC WILES BURKHOLDER AND TEEFOR, LLC
1st Reading

- Halloween Date (if permitted due to Covid19): Village Administrator Traci Sturgill said that Halloween falls on a Saturday this year.

Councilmember Lynne Snider made a **Motion** to have Trick or Treat on Saturday October 31st. The **Motion** was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

Josh Hultgren – aye
Lynne Snider – aye
Sterling Krout – aye
Daria Carr – aye
Gina Kaetzel – aye
Motion passed 5-0

- Special Ad Hoc Committee for Pool: Councilmember Sterling Krout thanked Village Administrator Traci Sturgill for putting together the estimate for what it would cost to upgrade the pool. He said it is quite a mountain to overcome for our community. He added that he believes we should look at other avenues for financing the upgrades instead of using up our own pool of funds from the Village. He suggested we put together an Ad Hoc Committee to look for ways to finance these upgrades. Mayor Dan Harmon agreed with the idea and said it is a great idea to ask for community help to not necessarily save the pool but to help safeguard it for the future.

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Councilmember Sterling Krout made a **Motion** to form a Special Ad Hoc Committee to raise funds for the pool upgrades. The **Motion** was seconded by Council President Josh Hultgren. A roll call vote was taken

Josh Hultgren - aye
Lynne Snider - aye
Sterling Krout - aye
Daria Carr - aye
Gina Kaetzel - aye
Motion passed 5-0

Council Comments: None

Citizens Comments: Citizen Trent Howell spoke about the waterline to his new home and the tap fees associated with that. This will be discussed further at the Committee Meetings.

Announcements:

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Council President Josh Hultgren. A roll call vote was taken.

Josh Hultgren - aye
Lynne Snider - aye
Sterling Krout - aye
Daria Carr - aye
Gina Kaetzel - aye
Motion passed 5-0

Meeting concluded at 7:59 p.m.



Mayor Dan Harmon



Stephanie Reyher, Council Clerk